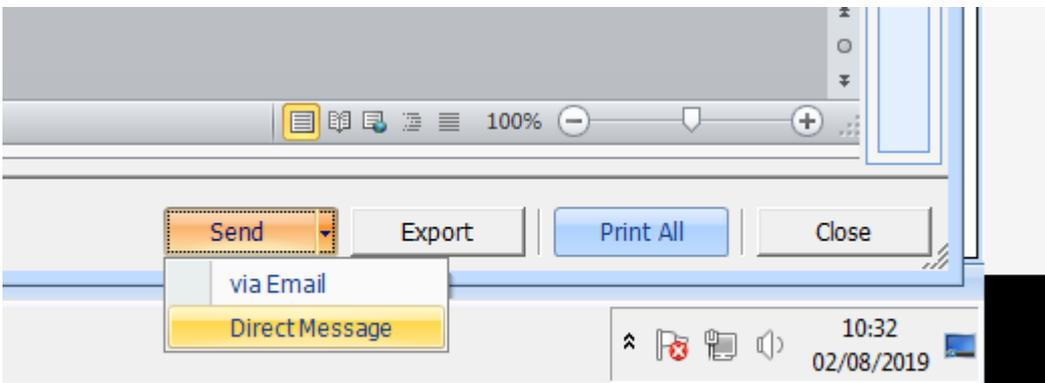
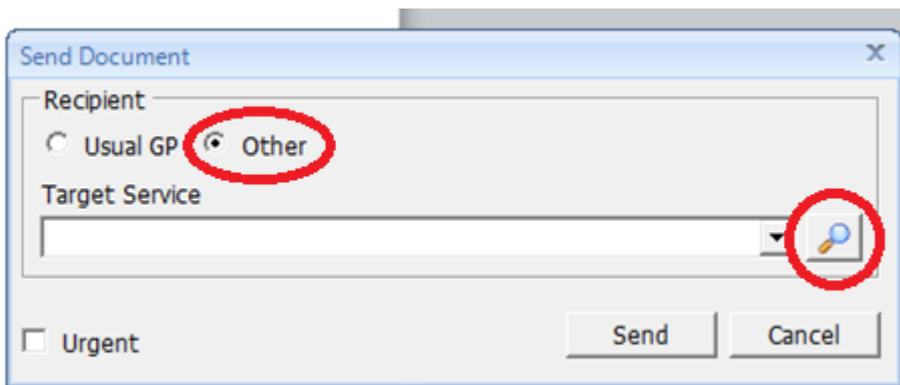


Sending a Consultation Letter when it doesn't automatically send via 'Direct Message'

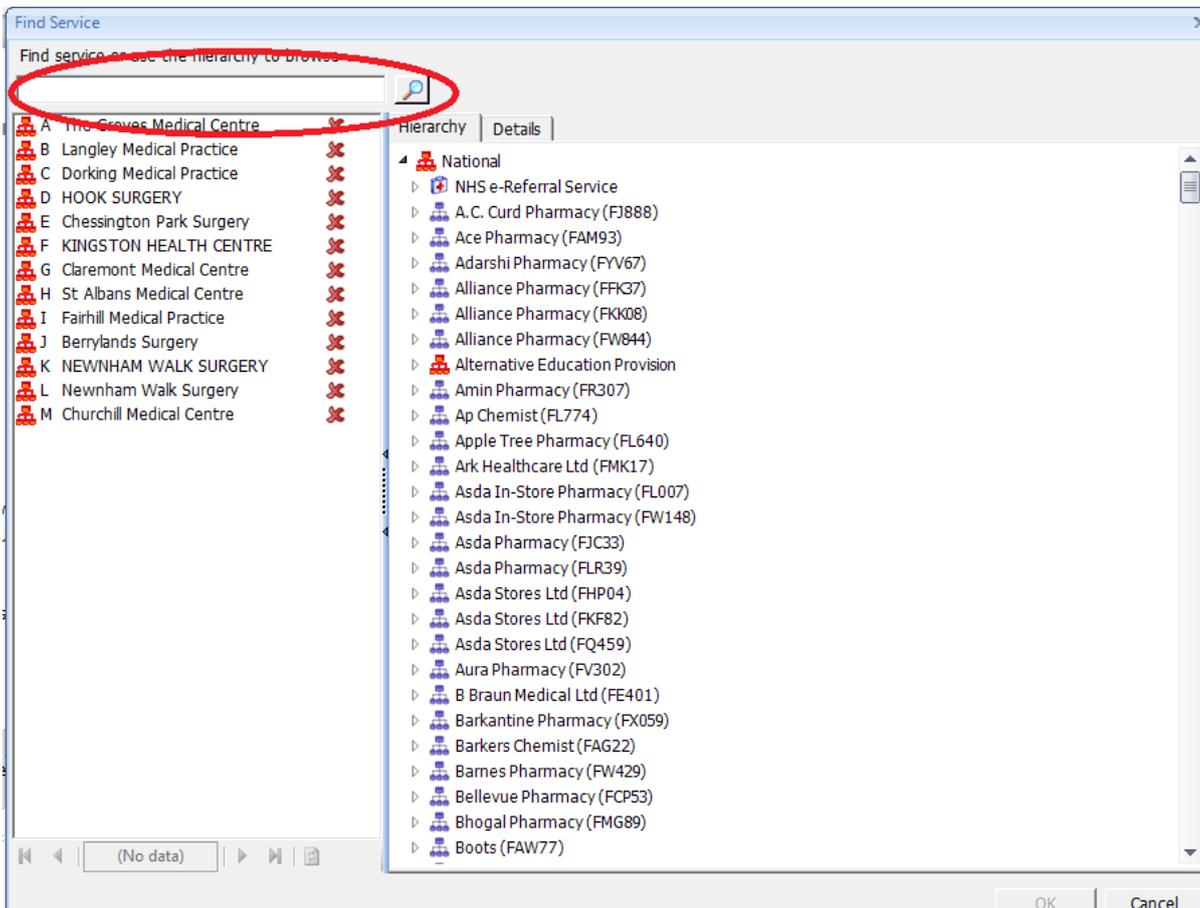
1. Create consultation letter as normal.
2. Open letter
3. Select 'Send' – 'Direct Message'



4. Select – 'Other' + then click on the magnifying glass.



5. Type the name of the GP surgery into the search bar that the patient is registered to - select the correct one + then select 'OK'



6. Press 'Send' + the consultation letter will be sent to the GP surgery.

